

*This document has been translated from a part of the Japanese original for the convenience of non-Japanese shareholders.  
In the event of any discrepancy between this translation and the Japanese original, the original shall prevail.*

(Securities identification code: 4027)  
June 7, 2024

To our shareholders:

Shunji Idei  
Representative Director, President, and  
Executive Officer  
**TAYCA CORPORATION**  
1-3-47 Funamachi, Taisho-ku, Osaka  
(Head Office: 4-11-6 Tanimachi, Chuo-ku, Osaka)

## **Notice of the 158th Ordinary General Meeting of Shareholders**

We are pleased to announce the 158th Ordinary General Meeting of Shareholders of Tayca Corporation (the “Company”), which will be held as described below.

When convening this General Meeting of Shareholders, the Company takes measures for providing information that constitutes the content of reference documents for the general meeting of shareholders, etc. (items for which measures for providing information in electronic format are to be taken) in electronic format, and posts this information on the Company’s website. Please access the Company’s website by using the Internet address shown below to review the information.

The Company’s website:  
<https://www.tayca.co.jp/ir/meeting.php> (in Japanese)

In addition to the Company’s website, the matters related to electronic provision are also posted on the Tokyo Stock Exchange (TSE) website.

TSE website (Listed Company Search):  
<https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show> (in Japanese)

(Access the TSE website by using the internet address shown above, enter “TAYCA” in “Issue name (company name)” or the Company’s securities code “4027” in “Code,” and click “Search.” Then, click “Basic information” and select “Documents for public inspection/PR information.” Under “Filed information available for public inspection,” click “Click here for access” under “[Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting].”)

If you are not attending the meeting in person, you may exercise your voting rights by either of the following methods. Please exercise your voting rights no later than 5:40 p.m., Tuesday, June 25, 2024 (Japan Standard Time) after reviewing the attached Reference Documents for the General Meeting of Shareholders.

### Exercising Voting Rights by the Internet

Please access the Company’s designated voting site (<https://evote.tr.mufg.jp/>). Next, please use the login ID and provisional password given on the enclosed voting form and then input your approval or disapproval for the proposals by the above deadline in accordance with the instructions on the screen.

### Exercising Voting Rights in Writing

Please indicate your approval or disapproval for the proposals on the enclosed voting form and then return it to us so that it arrives by the above deadline.

## Meeting Details

1. **Date and time:** Wednesday, June 26, 2024 at 10:00 a.m. (Japan Standard Time)
2. **Venue:** Hotel Nikko Osaka, 4th floor “Kujaku Room”  
1-3-3, Nishi-Shinsaibashi, Chuo-ku, Osaka
3. **Purposes:**
  - Items to be reported:**
    1. Report on the contents of Business Report, Consolidated Financial Statements and Non-consolidated Financial Statements for the 158th Term (from April 1, 2023 to March 31, 2024)
    2. Results of audit of the Consolidated Financial Statements by the Accounting Auditor and the Audit & Supervisory Committee for the 158th Term
  - Items to be resolved:**
    - Proposal:** Election of Four (4) Directors (Excluding Directors Who Are Audit & Supervisory Committee Members)
4. **Matters to be decided upon convocation (instructions for exercising voting rights)**
  - (1) If there is no indication of approval or disapproval for the proposal on the voting right exercise form, it will be considered an indication of your approval.
  - (2) If voting rights are exercised multiple times via the Internet, the last exercise of your voting rights will be considered valid.
  - (3) If voting rights are exercised both in writing using the voting rights exercise form and via the Internet, voting rights exercised via the Internet will be considered valid, regardless of when it is received.

We ask that you please present the enclosed voting form to the reception desk in the venue when attending the meeting in person.

### <Requests to Shareholders>

- For this General Meeting of Shareholders, we have delivered paper-based documents stating the items provided in electronic format to all shareholders, regardless of whether or not they have requested them. Among the items provided in electronic format, in accordance with the provisions of laws and regulations and Article 16 of the Articles of Incorporation of the Company, the following items are posted on the Company’s website (<https://www.tayca.co.jp/>). Therefore, they are not included in the paper-based documents delivered to shareholders.
  - (i) “Consolidated Statement of Changes in Equity” and “Notes to Consolidated Financial Statements” in the Consolidated Financial Statements
  - (ii) “Non-consolidated Statement of Changes in Equity” and “Notes to Non-consolidated Financial Statements” in the Non-consolidated Financial StatementsAccordingly, in addition to the documents accompanying this notice, the Consolidated Statement of Changes in Equity, Notes to Consolidated Financial Statements, Non-consolidated Statement of Changes in Equity, and Notes to Non-consolidated Financial Statements posted on the Company’s website (<https://www.tayca.co.jp/>) are part of the Consolidated Financial Statements and Non-consolidated Financial Statements that were audited by the Accounting Auditor and the Audit & Supervisory Committee in preparing the financial audit report or the audit report.
- If revisions to the items provided in electronic format arise, the details of the revisions will be posted on each website where the items are posted.
- We will post any changes made to the matters described in the business reports, consolidated financial statements, non-consolidated financial statements and Reference Documents for General Meeting of Shareholders on the Company’s website.
- Since last year, we no longer hand out gifts to shareholders who attend the General Meeting of Shareholders.
- If future developments necessitate any changes in the way the General Meeting of Shareholders will be run, shareholders will be informed on the Company’s website. Shareholders who plan to attend the meeting are asked to check it before the General Meeting of Shareholders.

Thank you for your understanding.

## Reference Documents for the General Meeting of Shareholders

### Proposals and Reference Matters

**Proposal** Election of Four (4) Directors (Excluding Directors Who Are Audit & Supervisory Committee Members)

The terms of office for all five Directors (excluding, however, Directors who are Audit & Supervisory Committee Members) will expire at the conclusion of this meeting. Therefore, the Company proposes that the number of Directors be reduced by one and that four Directors be elected according to the decision by the Nomination and Remuneration Committee so that strategic and flexible decisions can be made by the Board of Directors.

Furthermore, the Audit & Supervisory Committee has confirmed that there are no special matters to be stated at the General Meeting of Shareholders regarding this proposal.

The candidates for Directors are as follows:

Candidates for Directors

No.	Name (Date of birth)	Career summary, position, and responsibilities (Significant concurrent positions outside the Company)	Number of the Company's shares owned
1	Shunji Idei (March 24, 1964)	Apr. 1986      Joined the Company Apr. 2012      General Manager of the Okayama Research Laboratory Apr. 2015      General Manager of the Sales Department of the Company June 2017      General Manager of the Tokyo Branch June 2018      Director and General Manager of the Tokyo Branch Aug. 2018      President of TFT Corporation June 2019      Director, Senior Executive Officer, and General Manager of the Tokyo Branch June 2020      Director and Managing Executive Officer June 2021      Director and Senior Managing Executive Officer June 2022      Representative Director, President Executive Officer of the Company (present position) (Current responsibilities) In charge of the Internal Auditing Department	16,634 shares
Reasons for nomination as a candidate for Director: Shunji Idei has accumulated a wealth of business experience and achievements in research departments and sales departments since joining the Company. In addition, he has been responsible for management as Representative Director, President and Executive Officer of the Company since June 2022. The Company proposes his reelection as a candidate for Director with the expectation that he will use these experience and achievements for appropriate management judgments in the management of the Company.			

No.	Name (Date of birth)	Career summary, position, and responsibilities (Significant concurrent positions outside the Company)	Number of the Company's shares owned
2	Yasuyuki Nakatsuka (January 31, 1961)	<p>Apr. 1983      Joined the Company</p> <p>June 2006      General Manager of General Affairs Department</p> <p>Apr. 2015      General Manager of General Affairs Department, In charge of the Materials Compilation Department</p> <p>July 2016      Board Member of the Company and General Manager of General Affairs Department</p> <p>June 2019      Executive Officer and General Manager of General Affairs Department</p> <p>June 2020      Senior Executive Officer and General Manager of General Affairs Department</p> <p>July 2020      Senior Executive Officer and General Manager of General Affairs Department, In charge of the Personnel Department</p> <p>June 2021      Managing Executive Officer and General Manager of General Affairs Department, In charge of the Personnel Department</p> <p>June 2022      Director, Managing Executive Officer and General Manager of General Affairs Department, In charge of the Personnel Department</p> <p>Nov. 2022      Director, Managing Executive Officer and General Manager of General Affairs Department</p> <p>June 2023      Director and Managing Executive Officer of the Company (present position)</p> <p>(Current responsibilities) In charge of General Affairs Department, the Personnel Department, Accounting Department, DX Promotion Office</p>	8,791 shares
<p>Reasons for nomination as a candidate for Director:</p> <p>Yasuyuki Nakatsuka has accumulated a wealth of business experience and achievements in the Purchasing Department, General Affairs Department, and in the management departments of the Personnel Department since joining the Company. The Company proposes his reelection as a candidate for Director with the expectation that he will use these experiences and expertise in the management of the Company.</p>			

No.	Name (Date of birth)	Career summary, position, and responsibilities (Significant concurrent positions outside the Company)	Number of the Company's shares owned
3	Tamataro Iwasaki (March 29, 1967)	<p>Apr. 1989      Joined the Company</p> <p>Apr. 2010      Assistant General Manager of the Tokyo Branch</p> <p>Jan. 2016      General Manager of Sales Department of Tayca Warehousing Co., Ltd.</p> <p>Oct. 2016      General Manager of Sales Warehouse Supervising Department of Tayca Warehousing Co., Ltd.</p> <p>June 2017      President of Tayca Warehousing Co., Ltd.</p> <p>June 2020      Director, Senior Executive Officer of the Company, and General Manager of Okayama Factory</p> <p>June 2022      Director, Senior Executive Officer of the Company (present position)</p> <p>(Current responsibilities)</p> <p>In charge of Research Planning Office, Osaka Research Laboratory, Okayama Research Laboratory, Osaka Factory, Okayama Factory, Kumayama Factory</p>	8,101 shares
<p>Reasons for nomination as a candidate for Director:</p> <p>Tamataro Iwasaki has accumulated a wealth of business experience and achievements in sales departments and factory departments since joining the Company. The Company proposes his reelection as a candidate for Director with the expectation that he will use these experiences and expertise in the management of the Company.</p>			
4	Yoshihiro Murata (July 11, 1968)	<p>Apr. 1992      Joined the Company</p> <p>Apr. 2017      Assistant General Manager of the Tokyo Branch</p> <p>June 2019      President of Japan Sericite Corporation</p> <p>June 2020      General Manager of the Tokyo Branch of the Company</p> <p>June 2021      Executive Officer, General Manager of the Tokyo Branch</p> <p>June 2022      Director, Senior Executive Officer, and General Manager of the Tokyo Branch</p> <p>June 2022      President of TFT Corporation</p> <p>Apr. 2023      Director, Senior Executive Officer and General Manager of the Sales Department, Tokyo Branch of the Company</p> <p>June 2023      Director, Senior Executive Officer and General Manager of the Tokyo Branch of the Company (present position)</p> <p>(Current responsibilities)</p> <p>In charge of the Sales Department, General Manager of the Tokyo Branch</p>	6,501 shares
<p>Reasons for nomination as a candidate for Director:</p> <p>Yoshihiro Murata has accumulated a wealth of business experience and achievements in sales departments since joining the Company. The Company proposes his reelection as a candidate for Director with the expectation that he will use these experiences and expertise in the management of the Company.</p>			

- Notes: 1. There is no special interest between each of the candidates and the Company.
2. The Company has entered into a directors and officers liability insurance policy as provided for in Article 430-3, paragraph 1 of the Companies Act with an insurance company. The insurance policy includes the Directors of the Company as the insureds. The insurance policy covers losses that may arise from an insured's assumption of liability incurred in the course of the performance of their duties, or receipt of claims pertaining to the pursuit of such liability. If the election of the candidates for Director is approved, they will be included in the insureds of this insurance policy. In addition, when the insurance policy is renewed, the Company plans to renew the policy with the same terms.

(Reference) Skill Matrix for Directors [To be scheduled after the General Meeting of Shareholders]

Provided the selection of executive officers and officers is approved at the Board of Directors meeting scheduled to be held following the resolution of Proposal and the conclusion of the 158th General Meeting of Shareholders, the composition of the Board of Directors and the Audit & Supervisory Committee, as well as the fields in which we expect their members to utilize their experience, knowledge, and expertise, are as follows.

Position, Etc.	Name	Outside Independent	Experience / Knowledge / Expertise							
			Corporate Management	Legal/ Risk Management	Finance / Accounting	Manufacturing Technology / Research and Development	Sales	Personnel / Labor	Overseas Experience	Environmental Society
Director and President and Executive Officer	Shunji Idei		○			○	○			
Director and Managing Executive Officer	Yasuyuki Nakatsuka			○	○			○		○
Director and Senior Executive Officer	Tamataro Iwasaki		○			○	○	○		○
Director and Senior Executive Officer	Yoshihiro Murata		○				○			
Director and Full-time Audit & Supervisory Committee Member	Akira Miyazaki			○	○	○	○			
Director and Audit & Supervisory Committee Member	Hitoshi Tanaka	Outside Independent		○				○		○
Director and Audit & Supervisory Committee Member	Koji Yamamoto	Outside Independent	○		○					
Director and Audit & Supervisory Committee Member	Mamiko Ozaki	Outside Independent				○			○	○
Director and Audit & Supervisory Committee Member	Tsuyoshi Inoue	Outside Independent	○			○				○